

# Excel English

## Under 16s in Class at Excel English

Excel English accepts students from the age of 16, with no upper age limit. The school does not generally accept students under the age of 16 in adult classes, but exceptions can be made should the following criteria be met:

### Individual applications

- The applicant is a minimum of 15 years old.
- The applicant has a guardian in the UK.

Individual applications will be accepted by the Principal and Director of Studies on a case by case basis.

### Groups

- The applicant is a minimum of 15 years old.
- The majority of group members are aged 16 and over.
- There is a Group Leader who has travelled with the group & is responsible for the students outside the school.

### Safeguards

Additional safeguards in place for students under 16:

- Under 16s will normally be placed in a shared homestay address and travel together to school on foot, on public transport, or a lift from the homestay. If such a student is placed in a single homestay, he/she will be placed close to other students who can travel back together.
- A responsible adult who has been vetted through the school's DBS procedures will always be present overnight in a homestay accommodating a student under 16.
- Academic Management will be aware of the age of all new students and will take their ages, as well as level, into account when classing new students.
- The Designated Safeguarding Officer or Deputy will speak to all under 16s at the end of their first day of lessons to ensure there are no issues.
- At break and lunch times, teachers ensure that all students leave the classroom before leaving themselves & that the students either make their way to the Self-Access Centre or the Student Room / Garden.
- If there are students Under 16, The Director of Studies (or his stand-in in his absence) will monitor the Self-Access Centre & the Principal (Social & Group Coordinator in her absence) will monitor the Student Room / Garden to ensure no unsupervised access by the older students.